

UNIVERSITY OF HAWAII AT MĀNOA

College of Tropical Agriculture and Human Resources
Office of the Dean and Director

INSTRUCTION: Please sign and return this form to your Department Chairperson, County Administrator, College Administrator or Supervisor.

MEMORANDUM

TO: Dr. Andrew G. Hashimoto
Dean, CTAHR

SUBJECT: COMPLIANCE WITH THE UH EXECUTIVE POLICY E11.201

The undersigned hereby acknowledges receiving a copy of the Executive Policy E11.201, Illegal Drugs and Substance Abuse, of the University of Hawai'i (UH), which I am told is in compliance with the requirement of the Drug-Free Workplace Act of 1988.

I understand that this policy sets forth the responsibilities of the employer (UH) and the employee (myself).

Signature

Date

Print Your Name

Name of Department/County/Unit